

Woodedge Village Home Owners Association - 20140619

Wednesday, June 18, 2014 19:43

Monthly HOA Meeting

Meeting Date: 19-Jun-2014

Agenda:

1. Review and approval of past minutes
2. Board members - new / open positions
3. Financial update
4. Pool and Club House items
5. Update on Insurance
6. Update on official web site for WVCIA
7. Open floor

Attendees:

- Virginia Chamberlain - President
- Joseph Donath - Vice President
- Debbi Jancaitis - Secretary
- Mark Smith - Treasurer
- Gregory Prince - WV Mgmt Company

Woodedge Homeowners:

- Shirley Shirley
- Kimberly Terrell
- Melissa Neumann
- Tanya Castellano

Guest - Lowell Fears - Courtyard Fence Company

Meeting Minutes - meeting called to order at 7pm, ended at 8:07pm

1. Review and approval of past minutes - minutes from May meeting presented and accepted
2. Board members - new / open positions
 - a. Joseph closing on house sale in July and will be leaving after July 17th meeting - **UPDATE : Joseph emailed on July 3rd - " formal resignation notice as Vice President from the Woodedge Village HOA effective immediately."**
 - b. Still looking for 2 to 3 new board members
 - c. Current committees : park - Melissa Neumann; club house - Tanya Castellano nominated and approved to take over from Sylvia; pool tags - Debbi Jancaitis (taking over from Joseph)
3. GUEST PRESENTER - Lowell Fears - Courtyard Fence Company - alternative to wood fencing, in business for 10 years - will present to architectural committee to see if any issues with presenting to home owners
4. Financial update
 - a. Check deposited for club house and cash received for Mothers' Day gifts - no outstanding deposits
 - b. Financials reviewed back to January 1 2013 - currently breaking down playground funds; will be updated through June 2014 by next meeting; need to get updates to bank on access for Virginia
 - c. Virginia submitted invoices for fencing and plumbing repair in pool area - check cut to reimburse her
 - d. Collections of home owner dues - \$15k still to collect, 7 homes make up the bulk; Greg asked to break down this year's outstanding versus past years; continue to track and report to stop trash collection - copy to Mark so he can cross-check against trash collection billing
5. Pool and Club House items - club house - Tanya Castellano nominated - motion by Mark, seconded by Karen, approved by board - to take over from Sylvia
6. Update on Insurance - new policy received, 2 invoices to be paid - under review - covers club house, directors and officers, liability coverage - no increase in previous costs
7. Update on official web site for WVCIA - will be sent by Greg to officers for review by end of month so we can publish and go live with it in July - promote with homeowners with newsletter and magnets advertising the site; need to add calendar so can track events, bookings for clubhouse, board meetings, etc..; also suggested to add "Lost and Found" to post things like car keys found
 - a. Yahoo still managed by Jackie, NextDoor by ?? -- but this new site will be the 'official' site for WVCIA
8. Open floor
 - a. Items reported via NextDoor - lawn company at entrances - Mark has addressed - Joseph to update post in NextDoor
 - b. Pipeline area mowing - party needs to be contacted by someone on the board
 - c. Better communications needed on meetings, who board members are, etc. - should be addressed by new web site when up
 - d. 1.5 weeks ago - saw 2 teenagers with gun (most likely pellet gun), called in to Sheriff's department
 - e. National Night Out - October for Texas - packets need to be orders - Joseph has info, to pass on to Melissa
 - f. Bluebooks - Greg has word doc version he is cleaning up / updating - discussed resales/new families, should not be giving out printed copy, should give them website info [exception can be made if resident does not have internet]
 - g. Events for summer for park
 - i. garage sale idea didn't go over
 - ii. opportunity to get a structure for playground (\$500), Melissa to get quote to board

- iii. Hoping to arrange event for 4th of July
- iv. Other ideas? Mixer with businesses? Progressive dinner?
- h. Club house
 - i. rentals - difference in what is posted - agreed should charge \$150 residents / \$175 non-resident; \$200 deposit for both
 - ii. Pictures for club house - agreed ok to post on Craig's List to get visibility
 - iii. Need to see checklist info for rentals / walkthru after - Tanya to bring to meeting and to get put on the new web site
 - iv. Need to give Tanya info to make deposits - Tanya needs to ensure deposits are done timely, record who came from & if they clear/bounce - info should be clear that **refund** will be given within 30days after event, need to allow enough time to ensure deposit check clears
 - v. residents who have not paid HOA **should not be allowed to book clubhouse**
 - vi. Voted to hold back \$\$ from deposit (\$25) if people do not clear trash after event - Tanya to update checklist info for clubhouse rentals